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## **GENERAL GUIDELINES FOR CONTRIBUTORS**

### **HISTORY TODAY**

(Annual Journal of The History and Culture Society, New Delhi)

*History Today* is a peer reviewed annual journal of The History and Culture Society. It publishes recent studies and original research in the field of History, Historical Archaeology and other related disciplines. Contributions are broadly categorized as, research articles, notes and news, book reviews besides obituaries, if any.

#### ***Format of the Manuscript***

##### **A. Title Page**

The following information should be given on a separate page:

The title of the paper alongwith the names, affiliations, postal and e-mail addresses of all of the authors.

##### **B. Main Text**

The manuscript must be in English language. The text should be typed in Times New Roman font (font size 12) and double-spaced on one side of the A4 paper and it must be divided into sections and paragraphs. All headings and sub-headings should be marked in bold. Diacritical marks on Sanskrit/Hindi words or any word of other languages should be avoided but such words or phrases must be italicized which are not included in the English Oxford dictionary. As far as possible, footnotes and endnotes are to be avoided. In any case, if used, then should be numbered in Arabic numerals and explanations should be given at the end of the article. Acknowledgement, if any, is to be placed at the end of the paper just before the references.

##### **C. Illustrations - Tables, Figures and Plates**

Each table should be cited in the text (Table-1). The title and headings of the table should be included with each table and must be in bold.

Figures include line drawings, graphs and maps. Each figure must be cited in text as Fig. 1 and include a caption in which the word “**Fig. 1:**” should be in bold. As for example:

**Fig. 1:** Section of multi-bore gun, Daulatabad Fort

Plates include colour or black and white photographs. Plate numbers must be cited in the text like (Plate 1). Plates (Joint Photographic Group (jpg) image) should be listed in a separate file numbered consecutively in Arabic numerals with captions. The format of writing caption is as follows:

**Choudhury, Pl. 1:** Interconnecting view of *Adhasthan*, Bhatti, Varandika

#### **D. References**

The reference list should be prepared only with the references cited in the text. They should be complete and accurate in all details and typed after the text or after the footnotes. All references should be arranged alphabetically and chronologically by following the author date system of the **Chicago Manual of Style**. Abbreviations should not be used. When more than one publication of a single year by the same author are referred to, then these should be indicated by small alphabets (like a, b, c etc. serially) added to the year, e.g. Lal, B.B. 1951a. Within the text, all references should be mentioned in parenthesis with only the surname of the author, the year of publication, and the page number, like (Singh 1986: 133-40). No comma or other initials should be given after the surname. For two authors both surnames must be listed, e.g. (Ray and Mukherjee 1992: 107-35). In case of more than two authors, it should be as (Kennedy *et al.* 1991) and in case of Indian Archaeological Review it should be as (*IAR* 1955-56: 19). In both the cases “*et al*” and “*IAR*” will be in italics. If the name of the author already occurs in the text, immediately before the citation, then only the year of publication and page number should be mentioned in parentheses (e.g. B.B. Lal (1961: 27) is of the opinion that.....).

As for Example:

**Book**

Roy Chaudhary, H. C. 1953. *Political History of Ancient India*. Calcutta: University of Calcutta. P.23

**Journal**

Gupta, S.P. 1999. The Mahabharat for Harappa. *History Today* 17. pp. 46-48.

**Edited Volume**

Dhaky, M.A. 1988. Mauryas of Puri. In *Encyclopaedia of Indian Temple, Architecture, Northern India*, ed. M.W. Meister *et al.* New Delhi: Oxford University Press and American Institute of Indian Studies. pp.85-92.

**Unpublished thesis/dissertation**

Dangi, Vivek. 2006. Settlement Pattern of Meham Block (Rohtak). Unpublished M.Phil. diss., M.D. University, Haryana.

**Submission**

Contributors are requested to send one set of the manuscript (including figures, tables and plates) to (The Editor, History Today, The History and Culture Society, B-17, Qutab Institutional Area, New Delhi – 110016) and on a Compact Disk, marked with the name of the author(s) along with the declaration that this article/note has not been sent anywhere else for publication. An e-mail containing the title of the paper and the name of the author and co-author(s) sent to the society's e-mail address ([ihcsnewdelhi@gmail.com](mailto:ihcsnewdelhi@gmail.com) or [iasnewdelhi1967@gmail.com](mailto:iasnewdelhi1967@gmail.com)) will be helpful in planning the publication.